

Name _____

Some words that are appropriate in casual conversation with close friends or family are not appropriate for formal writing.

Informal example: She dogged him all day.

Formal example: She followed him all day.

The word *dogged* is slang, which makes the sentence sound informal. *Followed* is a better choice for formal writing.

DIRECTIONS: Some of the sentences use formal writing and some do not. Find the informal sentences. Write **formal** or **informal** on each line. Circle the informal word or words and rewrite the sentences in a formal style.

1. The cake was delicious. _____

2. Jill bought a bunch of stuff yesterday. _____

3. The teacher instructed the class. _____

4. The quilt is made entirely from cotton. _____

5. John wished Ryan would just buzz off. _____

6. Please meet me at noon. _____

7. Dan was very gracious when she apologized. _____

ANSWERS

1. formal
2. informal
3. formal
4. formal
5. informal
6. formal
7. formal

Rewritten sentences will vary.